

Information for Curriculum Vitae

NR COVIS S.r.l. (hereinafter “Company”), VAT number 04339690242, as processing holder of personal data provided by you, pursuant to art. 13 of Regulation (UE) 216/679, informs you that:

1) the data controller is reachable via the following channels:

- e-mail hr@covisgroup.it
- pec nrcovis@legalmail.it

2) your personal data, indicated in point 10), are processed exclusively for purposes related to the evaluation and selection of the Company's personnel

The legal basis of general data processing is the fulfilment of pre-contractual obligations (Article 6, paragraph 1, letter b, of the GDPR) related to your possible integration in our company workforce.

The legal basis of special data processing is the fulfilment of obligations and the exercise of specific rights of the data holder or the data subject in the field of labour and social security law pursuant to Article 9, paragraph 1, letter b, of the GDPR. Specifically, reference is made to the legislation regarding:

- health and safety in the workplace (Legislative Decree 81/2008)
- right to work for persons with disabilities (Law 68/1999)

3) your personal data may be disclosed to:

- companies or freelancers appointed to carry out or support the selection process on behalf of our Company
- companies, consultants, and freelancers, even associated companies, who manage our IT infrastructure, including email services.

You can consult the list of entities designated as Data Processors by sending us a request through one of the contact channels referred to in point 1).

4) your personal data will not be transferred to third countries or international organizations. However, we reserve the right to use cloud services that allow for such transfer. In this case, the data transfer will be based on an adequacy decision pursuant to Art. 45 of the GDPR or adequate warranties pursuant to Art. 46 of the GDPR.

5) your personal data will be stored for a maximum of twenty-four months and will then be deleted by destroying the paper medium on which they are saved (your CV) and deleting them from our computerised database.

6) at any time, you have the right to request us access to your personal data, rectification, or cancellation of your data if they have been processed in a manner that does not comply with applicable law, or limitation of its processing. To exercise your right, you must submit a request through one of the contact channels indicated in point 1).

7) in the event of a violation of your rights or incorrect processing of your personal data by our side, you have the right to contact the Data Protection Authority, which operates as the supervisory authority for the Italian territory.

8) the communication of personal data is a necessary requirement for the selection process, therefore failure to communicate such data makes it impossible to proceed with this relationship.

9) your personal data will not be processed based on an automated decision-making process.

10) the personal data taken into consideration for the processing will be the following:

- personal data
- address
- e-mail
- telephone number
- previous professional experiences
- academic qualifications
- any sensitive data provided by you relating to your social identity to categories expected by the legislation in terms of employment of people with disabilities.